

Town of Harvard Energy Advisory Committee

BRIAN SMITH – CHAIR
 ERIC BROADBENT – VICE CHAIR
 JIM ELKIND
 DAVID FAY

ASSOCIATE MEMBERS:

 LIAISONS:

MATT COKE
 FORREST HODGKINS

 TIM CLARK, BOARD OF SELECTMEN
 PAT WENGER, SCHOOL COMMITTEE
 KEITH CHEVERALLS, CAPITAL PLANNING
 ALAN FRAZER, FINANCE COMMITTEE

Meeting Minutes 9/12/12

Attendees: B. Smith, E. Broadbent, J. Elkind, F. Hodgkins
 Location: Old Library 8 PM

Action / Topic	Meeting Discussion/Status
Meeting minutes.	The minutes of August 22 were approved.
School Energy Project Updates	<ul style="list-style-type: none"> a. HES Solar Panels (MTC Grants from 2009) – Town Counsel notified Ostrow Electric that we initiated legal proceedings for breach of contract. The Ostrow attorney replied they wanted to complete the project. Jim sent milestone dates to Tim Bragan in order to complete the project by Nov 1. HEAC voted unanimously to authorize Jim Elkind to work with Ostrow Electric to ensure milestone dates are met. b. HES BAS Project – work is complete and the repairs need to be authorized and completed.
Town Energy Project Updates	<ul style="list-style-type: none"> a. Fire Station boiler – rebate. Forrest sent information to Michael Horton at National Grid. – rebate expected to take 5-6 weeks. b. Town Building Audit/Modeling – David to obtain two more quotes to meet competitive bid requirement. This needs to move ahead. c. Green Community Grants Projects – Brian to prepare the repurpose request data for the Police Station to Eric asap. Eric to review Press coverage as required for specific projects.
Other Items	<ul style="list-style-type: none"> a. Hildreth House Building Committee – HEAC liaison to this committee is still open. b. LEED Reference Guide for \$150 to support the building committee work. Eric to obtain signoff on this purchase. c. Volunteer Recruiting – Brian to check with Tim Clark about the guidelines for having volunteer help without being appointed as Associate or Voting Members. Also how subcommittees would be set up with these volunteers. d. HEAC (Brian) will present the annual energy usage report to the School Committee on Sept 24. David Fay is providing the necessary data from Mass Energy Insight. e. HEAC is requested to prepare an update to the Five Year Strategic plan. f. Sunshot Solar – Ideas for this grant are: <ul style="list-style-type: none"> a. HES Roof – Additional Solar, Upgrade Web Site, Sunshot Coordinator g. SPG Solar – confirm procurement rules for this type of electric purchase contract.